

**KENTUCKY BOARD OF LICENSED
DIABETES EDUCATORS (KBLDE)
Meeting Minutes – July 19, 2016**

A meeting of the Kentucky Board of Licensed Diabetes Educators was held at the Office of Occupations and Professions on July 19, 2016.

Members Present

Kim Coy DeCoste, Board Chair
Dr. Carrie L. Isaacs, Secretary
Larry Smith

Occupations and Professions Staff

Robin Vick, Administrative Section Supervisor
Larry Brown, Executive Director

Members Absent

Dr. Mehdi Poorkay
Tami Ross

Others

Matt James – Office of the Attorney General
Elizabeth Bryan
Vanessa Paddy
Maggie Beville

CALL TO ORDER

A regular board meeting of the Kentucky Board of Licensed Diabetes Educators was called to order by Kim Coy DeCoste, Board Chair, at 10:11 a.m. on July 19, 2016 at the Office of Occupations and Professions. A quorum was present.

APPROVAL OF THE MINUTES

Mr. Smith made a motion to accept the minutes of the regular meeting dated April 19, 2016. The motion, seconded by Dr. Isaacs, carried.

FINANCIAL REPORT

The Board reviewed the financial report for April, May and June 2016. The board requested information on any back payments that can be reimbursed at the October board meeting.

OCCUPATIONS AND PROFESSIONS REPORT

Ms. Vick informed the board of Governor Bevin's red tape reduction initiative. Mr. Brown presented the MOA to the board for consideration. Upon recommendation from Mr. James, Mr. Smith made a motion to approve and sign the MOA with O&P. The motion, seconded by Dr. Isaacs, carried.

BOARD CHAIRMAN'S REPORT

No report

BOARD COUNSEL REPORT

Mr. James reviewed the language for the renewal reminder in regards to potential CEU audits to be held following the renewal grace period. The board requested the language be added to the website and to the FAQ.

OLD BUSINESS

The board discussed the supervision work experience changes to the regulation. Ms. Paddy presented recommendations to the board. The board made the decision to change the regulation to state that an apprentice should obtain at least four hours of observation, with at least two hours being within the last 250 hours of total supervision. Mr. James will submit the revision to LRC.

NEW BUSINESS

The board discussed competency requirements. AADE changed their structure from five levels to three levels, and what was once level 3 is now level 1. Mr. Smith made a motion for Mr. James to revise the supervised work experience form and make the necessary regulation changes to reflect the current AADE competencies (level 1). The motion, seconded by Dr. Isaacs, carried.

The board reviewed a reinstatement refund request. The board responded that application fees are non-refundable but the fee can be applied towards reinstatement for the licensee at any time in the future within the five year reinstatement time frame.

APPLICATION COMMITTEE REPORT

Mr. Smith made a motion for approval of three reinstatement applications. The motion, seconded by Dr. Isaacs, carried. Those approved are: *Ingrid Adams, Jeffrey Strouble, Denesa Watts*

Mr. Smith made a motion to approve one MLDE application. The motion, seconded by Dr. Isaacs, carried. Those approved are: *Megan Barriger*

Mr. Smith made a motion to approve three ADE applications. The motion, seconded by Dr. Isaacs, carried. Those approved are: *Kathy Edwards, Jessica McMaine, Pamela North*

TRAVEL AND PER DIEM

Mr. Smith made a motion to approve travel and per diem for today's meeting. The motion was seconded by Dr. Isaacs. The motion carried unanimously.

FUTURE MEETINGS

The next Board Meeting will be held October 18, 2016 at 10:00 a.m. at the Office of Occupations and Professions.

ADJOURNMENT

With no further business to discuss, Mr. Smith made a motion to adjourn the meeting. The meeting was adjourned at 11:48 a.m.